

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!™, a menu-driven database system. The Internet address for GSA-Advantage!™ is:
<http://www.gsaadvantage.gov>*

Professional Service Schedule (PSS)

FSC Group: Industrial Group: 00CORP

Contract No. GS-10F-0341T

Modification #PA-0016 December 11, 2015

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: <http://www.fss.gsa.gov>

Contract Period: 8/20/2012 - 8/19/2017



The Reger Group, LLC

3 Lakewind Lane

Stafford, VA 22554

Telephone: (540) 659-0295

Fax: (540) 659-3945

<http://www.regerlink.com>

Business Size/Status: Small

Prices shown herein are NET (discount deducted).

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GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

- 874-1: Integrated Consulting Services
- 874-7: Integrated Business Program Support Services
- 874-1RC & 874-7RC: Disaster and Recovery

1b. Lowest Priced Model Number and Lowest Price:

Please refer to our rates on page 21

1c. Labor Category Descriptions:

Please refer to page 8

2. Maximum Order:

\$1,000,000.00

3. Minimum Order:

\$100.00

4. Geographic Coverage:

Domestic and Overseas

5. Point(s) of Production:

REGER company address

6. Discount from List Price:

All Prices are Government Net prices
(Discounts already deducted)

7. Quantity Discounts:

None

8. Prompt Payment Terms:

Net 30 Days

9a. Government purchase card **is** accepted at or below the micro-purchase threshold.

9b. Government purchase card **is** accepted above the micro-purchase threshold.

10. Foreign Items:

None

11a. Time of Delivery:

To Be Negotiated with Ordering Agency

11b. Expedited Delivery:

To Be Negotiated with Ordering Agency

11c. Overnight and 2-Day Delivery:

To Be Negotiated with Ordering Agency

11d. Urgent Requirements:

To Be Negotiated with Ordering Agency

12. FOB Point(s):

Destination

13a. Ordering Address:

The Reger Group
Attn: Debbie Cook
3 Lakewind Lane
Stafford, VA 22554

13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (<http://fss.gsa.gov/schedules>).

14. Payment Address:

The Reger Group
Attn: Accounts Receivable
3 Lakewind Lane
Stafford, VA 22554

15. Warranty Provision:

Standard Commercial Warranty

16. Export Packing Charges: Not Applicable
17. Terms and Conditions of Government Purchase Card Acceptance Contact Contract Administrator
18. Terms and Conditions of rental, maintenance, and repair: Not Applicable
19. Terms and conditions of installation (if applicable): Not Applicable
20. Terms and conditions of repair parts indicating date of parts, price lists, and discounts: Not Applicable
- 20a. Terms and conditions for any other services: (if applicable): Not Applicable
21. List of services and distribution points (if applicable): Not Applicable
22. List of participating dealers (if applicable): Not Applicable
23. Preventative maintenance (if applicable): Not Applicable
- 24a. Environmental attributes, e.g., recycled content, Energy efficiency, and/or reduced pollutants: Not Applicable
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's web site or other location.) The EIT standards can be found at www.Section508.gov/. Contact Contract Administrator
25. Data Universal Numbering System (DUNS) number: 16-7449979
26. The Reger Group *is* registered in the SAMS database.

REGER CORPORATE VALUES

The Reger Group, LLC is a Service-Disabled, Veteran Owned company with a mandate to provide timely, relevant customer solutions and support. Our emphasis is on understanding current customer needs and anticipating new ones. We value excellence and promote a sense of teamwork within the company and with our customers. We are guided by the highest ethical standards and offer a high Return on Investment for our customers.

CONTRACT OVERVIEW

GSA awarded The Reger Group, LLC a GSA Federal Supply Schedule contract for Professional Services Schedules, Contract No. GS-10F-0341T. The current contract period is 8/20/2012 - 8/19/2017. GSA may exercise a total of up to two additional 5 year option periods. The contract allows for the placement of task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Debbie Cook
The Reger Group – Director of Administration
3 Lakewind Lane
Stafford, VA 22554
Telephone 540 841-3481
Fax Number: (540) 659-3945
Email: Debbie.cook@regermail.com

MARKETING AND TECHNICAL POINT OF CONTACT

John Gleason
The Reger Group – CEO
3 Lakewind Lane
Stafford, VA 22554
Telephone: (540) 630-6394
Fax Number: (540) 659-3945
Email: john.gleason@regermail.com

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Professional Services Schedules, Executive agencies, other Federal agencies, mixed –ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. The Reger Group, LLC has been awarded a contract by GSA to provide services under the following SINs:

874-1 & 874-7

A full description of each SIN definition and examples of the types of work covered by the SIN are provided below.

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

SIN 874-1: INTEGRATED CONSULTING SERVICES

Contractor shall provide expert advice, assistance, guidance or counseling in support of agencies Professional Services Schedules. This may include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits, evaluations, and customized training.

SIN 874-7: INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES

Contractors shall provide management or integration of programs and projects to include, but not limited to: program management, program oversight, project management and program integration of a limited duration. A variety of functions may be utilized to support program integration or project management tasks.

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that The Reger Group, LLC meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide MOBIS services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

Step 3. Provide RFQ to at least Three Firms

Step 4. Evaluate Offers, Select Best Value Firm, and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.
- If the order is exceeding but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

LABOR CATEGORY DESCRIPTIONS

Experience/Education Criteria:

Education: Registration as a professional in a management or engineering discipline in a particular specialty is considered to be equivalent to a bachelor's degree. All degrees shall be from a college or university accredited by an accrediting body recognized by the U.S. Department of Education. When the degree program is specified as part of the Labor Category Qualification, the applicant must have a degree in one of the disciplines identified, otherwise, any formal accredited degree at the level specified is acceptable. The number of years of experience, general, relevant, or progressive, represent the minimum numbers of years required.

Education Substituted for Experience: Each formal degree (i.e., Ph.D., Masters, or Bachelor's) may be substituted as follows:

A.S.A.A. degree = two years general experience

B.S./B.A. = four years general experience

M.S./M.A. = four years general experience

Ph.D. = three years general experience

Experience Substituted for Formal Education: Four years of specialized experience may substitute for a bachelor's degree.

Program Manager

Duties: The Program Manager serves as The Reger Group contract manager, and is authorized interface with the Government's Contracting Officer's Representative (COR), other Government management personnel, and customer agency representatives. The program manager is responsible for formulating and enforcing work standards, assigning contractor schedules, and communicating policies, purposes, and goals of The Reger Group to subordinates and subcontractors. The PM is responsible for the overall contract performance and manages MOBIS services and support operations that may include multiple projects. The Program Manager organizes resources to support multiple concurrent projects and manages the execution of multiple concurrent projects.

Experience; Qualifications: Requires a Master's degree and six (6) years of progressive program management experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in managing complex projects, contracts, funds, and resources (or group of projects, contracts, funds, and resources).

Project Manager

Duties: Serve as contractor's Project Manager authorized to interface with the Government Contracting Officer (CO), Government Contracting Officer's Representative, Government Program Manager and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of specific task order(s) and ensuring that the solutions and schedules in the task order are implemented in a timely manner. Provide project leadership to and management of, assigned projects or major phases of significant projects or programs by coordinating the

efforts of assigned staff. Plans, coordinates, schedules, directs, and controls all engineering and technical support activities applicable to task execution. Reviews and evaluates all work performed and ensures compliance with all management plans, policies and procedures. Responsible for overall task order or project performance within budgetary and schedule guidelines. Identifies and recommends objectives and scope of projects and communicates goals, scope, approach and schedules to assigned personnel. Also, provides recommendations for resolution of technical problems.

Experience; Qualifications: Requires a Bachelor degree and four (4) years of relevant experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in managing complex projects, contracts, funds, and resources (or group of projects, contracts, funds, and resources).

Manager

Duties: Responsible for the effective management of funds and personnel and is accountable for the quality and timely delivery of all contractual items. Operates within client guidance, contractual limitations and company business and policy directives; serves as focal point of contact with client regarding program activities; ensures that all required resources, including manpower, standards, and computer time are available for program implementation; manages program consisting of multiple projects, including project identification, design, development and delivery; maintains the development and execution of business opportunities based on broad, general guidance; and confers with project manager to assist with problem resolution.

Experience; Qualifications: Requires a Bachelor degree and four (4) years of relevant experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in managing projects, contracts, funds, and resources (or group of projects, contracts, funds, and resources).

Administrative / Operations Specialist

Duties: Provides administrative support to technical and management-level personnel; coordinates and plans office administration and support; understands and provides documentation planning and support, project administration, manager calendar administration, and office relocation planning.

Assists in the administrative support to technical and management-level personnel; coordinates and plans office administration and support; understands and provides documentation planning and support, project administration, general office support, event planning and administration, mail services, records and data input.

Experience; Qualifications: Level 1 requires a High school diploma, one (1) year of general experience, and skilled in Microsoft Office.

Level 2 requires a High school diploma, three (3) years of relevant experience, skilled in Microsoft Office and a demonstrated ability to work independently.

Level 3 requires a High school diploma, five (5) years of relevant experience, proficiency in Microsoft Office, Access, Project, and multimedia manipulation software and a demonstrated ability to work independently. A Bachelor degree is preferred.

Budget Analyst

Duties: Plans, coordinates, and develops procedures for the management and implementation of the Clients program budget system. Analyzes program managers budget submissions, conducts independent budget analysis, and provides managers with advice and training as necessary. Ensures program requirements are translated into funding requirements, prioritized, and available funds are efficiently distributed to support established missions, objectives and goals. Performs resource management functions associated with planning, administration, control and analysis of resource requirements, and long range planning and analysis.

Experience; Qualifications: level 1 requires a Bachelor degree and two (2) years of specialized experience or the equivalent in a combination of education and experience. Specialized experience requires knowledge of procedures to formulate, review, edit, consolidate, and justify budget estimates and to adjust data in related forms and schedules to execute the Clients budget. Requires knowledge of the Government funding sources as well as normal and special allotments to insure the clients programs are financed with the correct source of funds and knowledge and skill in using Government fund control directives and automation system.

Level 2 requires a Master's degree and eight (8) years of specialized experience or the equivalent in a combination of education and experience. Both levels require specialized experience that equipped the applicant with a thorough knowledge and skill in applying the principles, practices and methods of Dept. of Defense and Office of Management and Budget process. Requires knowledge of procedures to formulate, review, edit, consolidate, and justify budget estimates and to adjust data in related forms and schedules to execute the Clients budget.

Business Specialist

Duties: Performs complex evaluations of existing procedures, processes, techniques, models and systems related to management problems or contractual issues that would require a report and recommends solutions. Principal duties may include preparing work breakdown structures, charts, tables, graphs and diagrams to assist in analyzing problems.. Specialist is cable of receiving guidance and work independently to accomplish assigned tasks.

Experience; Qualifications: level 1 requires Bachelor degree and two (2) years of General Experience. 3 additional years of task related experience (a total of 6 years) may be used in lieu of a bachelor degree.

Level 2 requires Bachelor degree and four (4) years of general experience or equivalent combination of education and experience.

Level 3 requires a Master's degree and six (6) years of general experience or equivalent combination of education and experience.

Analyst

Duties: Analyzes client needs to determine functional and cross-functional requirements; performs functional allocation to identify required tasks and their interrelationships and identifies resources required for each task. Collect and analyze information and observations derived from military operations and actual combat, training type

operations to develop and publish lessons learned; and tactics, techniques, and procedures (TTPs).

Experience; Qualifications: level 1 requires Bachelor degree and two (2) years of relevant experience, and a demonstrated ability to work independently or under general direction. Relevant work experience includes developing functional requirements for complex integrated systems. Experience should demonstrate the ability to meet the duties described above.

Level 2 requires Bachelor degree, and four (4) years of relevant experience, and a demonstrated ability to work independently. Relevant work experience includes developing functional requirements for complex integrated systems. Experience should demonstrate the ability to meet the duties described above.

Level 3 requires a Master's degree and six (6) years of analytical experience in of innovative solutions for military training needs. Employee must possess familiarity with Joint operations, knowledge in Live, Virtual, and Constructive technologies and effective written and communication skills. Experience should demonstrate the ability to meet the duties described above.

Program Analyst

Duties: Provides analytical consultative services required to administer programs throughout all phases of business requirements analysis. Analyzes and reviews budget, and other program resources. Identifies resource shortfalls and makes corrective recommendations. Participates in analysis sessions and provides program requirements. Reviews business requirements to ensure the requirements meet program needs. Considers alternatives and develops recommendations. Identifies, communicates and resolves risks. Identifies and resolves issues to eliminate or mitigate the occurrence of consequences that may impact the success of the project. Researches and analyzes resource material. Reviews test results and identify project issues. May serve as a senior analyst and may supervise or direct the work of more junior personnel.

Experience; Qualifications: level 1 requires a Bachelor degree or high school diploma and three (3) years of relevant experience that demonstrates the ability to meet the duties described above.

Level 2 requires a Bachelor degree and three (3) years experience or high school diploma and five (5) years of relevant work experience managing government technical acquisition programs, to include technical program management, budgeting, scheduling, performance trades, lifecycle costing, risk management, supportability, test and evaluation, and requirements development and management. Experience should demonstrate the ability to meet the duties described above.

Level 3 requires a Master's degree or ten (10) years relevant work experience managing government acquisition programs, to include related program management, budgeting, scheduling, trade-off analysis, lifecycle costing, risk management, supportability, and requirements development and management. Should have supervisory experience and working knowledge of work breakdown structures (WBS) and have relevant work experience and demonstrated ability and skills to give presentations and briefings to top level management personnel. Experience should demonstrate the ability to meet the duties described above.

Consultant

Duties: Applies an organization-wide set of disciplines for the planning, analysis, design and construction, on an enterprise-wide basis or across a major sector of the organization. Develops and applies organization-wide information models and applies reverse engineering and re-engineering disciplines in order to develop migration, strategic, and planning documents. Applies process improvement and reengineering methodologies and principles to conduct process modernization projects and performs enterprise strategic planning, enterprise information planning and business area analysis. Performs process reviews in support of the planning and analysis efforts.

Experience; Qualifications: level 1 requires a Bachelor degree and four (4) years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

Level 2 requires a Bachelor degree and six (6) years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

Level 3 requires a Master's degree and eight (8) years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

Level 4 requires a Master's degree and ten (10) years of progressive experience. Relevant experience includes application of an organization-wide set of disciplines for the planning, analysis, design, and construction on an enterprise-wide basis, or across a major sector of the enterprise. Respondent is responsible to perform strategic planning, enterprise information planning, and business area analysis for the organization. Develops and applies organization-wide information models and applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Ph.D. preferred.

Scientific / Technical Consultant

Duties: Provides advice, counsel, or information that contributes to the understanding of parties in a dispute on a topic that is related to that dispute. Identifies research requirements, designs surveys, develops automated data management systems, prepares research findings, and performs detailed analyses of statutes and regulations. Consultant will lead the development and implementation of research and data collection plans. Responsible for quality review of contract deliverables; and provides direction to subcontractors and consultants. Consultant will research and collect information that further defines or illuminate particular issues; performs basic analyses, summarizes

findings, develops spreadsheets or other formats for storing data while providing basic data entry.

Experience; Qualifications: level 1 requires Bachelor degree and four (4) years of experience in public policy, economics, statistics, or related disciplines.

Level 2 requires Master's degree and six (6) years of experience in planning, conducting and supervising assignments of smaller or of less significance in the areas of public policy, economics, statistics, or related disciplines.

Level 3 requires Master's degree and ten (10) or more years of experience in planning, conducting and supervising assignments of major significance in the areas of public policy, economics, statistics, or related disciplines.

Operations Research Analyst

Duties: Performs professional and analytic work supporting the design, development and adaptation of Operations Research methods to solve problems in a variety of fields.

Experience; Qualifications: level 1 requires a Bachelor degree in Operations Research and four (4) years relevant work experience. Experience should demonstrate the ability to meet the duties described above.

Level 2 requires a Master's degree in Operations Research and ten (10) years relevant work experience. Experience should demonstrate the ability to meet the duties described above.

Level 3 requires a Master's degree in operations research and twelve (12) years relevant work experience. Experience should demonstrate the ability to meet the duties described above.

Subject Matter Expert

Duties: Requires extensive experience as a leader and Project Manager. Subject Matter Experts prepare and deliver presentations to colleagues, subordinates, and Government representatives. They assure the proper use of current or requested operational techniques. They produce or review substantive or complex documents reflecting detailed knowledge of areas as identified in the statement of work. Subject Matter Experts report to The Reger Group Project Manager.

Experience; Qualifications: Level 1 requires a Bachelor and six (6) years of progressive experience (or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in support large complex projects related to the individual's subject matter expertise. These individuals are renowned in their discipline.

Level 2 requires a Master's degree and eight (8) years of progressive experience (or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in support large complex projects related to the individual's subject matter expertise. These individuals are renowned in their discipline with many years of experience.

Level 3 requires a Master's degree and ten (10) years of progressive experience (or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in support large complex projects related to the individual's subject matter expertise. These individuals are renowned in their discipline with many years of experience. A Ph.D. is preferred.

Technical Writer/Editor

Duties: The Technical Writer/Editor assists in planning, collecting and organizing information required for preparation of reports, studies, training manuals and proposed managerial or organizational documents including developmental, consultative, or implementation efforts. Helps coordinate layout and manual organization resulting in associated graphs, charts, tables, and briefings. The editor is responsible for the editing of functional descriptions, system specifications, special reports, or any other customer deliverables and documents.

Experience; Qualifications: Requires Bachelor degree and two (2) years of progressive experience or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in editing documents, including technical documents. Has a demonstrated ability to work independently or under general direction.

Technical Trainer

Duties: Designs, develops, organizes and delivers operational training programs and related materials in support of client's mission requirements. Prepares lesson plans. Ensures course content reflects current product features and customer workflows. Conducts research to develop and revise training courses and prepare appropriate training materials. Prepares and modifies training materials. Trainers are capable of delivering computer-based training materials and courses.

Experience; Qualifications: Level 1 requires a high school diploma and three (3) years of related work experience or equivalent combination of education and experience. Trainer must have excellent presentation and coaching skills including past training or public speaking experience.

Level 2 requires a Bachelor degree and five (5) years of professional technical training experience with demonstrated expertise in technical instructor-led training development and delivery of training programs to a technical audience or equivalent combination of education and experience. Trainer must have excellent presentation, communication and organization skills.

Level 3 requires a Bachelor degree and ten (10) years of professional training experience with demonstrated expertise in instructor-led training development and delivery of training programs to a technical audience or equivalent combination of education and experience. Trainer must have excellent presentation, communication and organization skills; proven skills in formal classroom delivery; ability to multi-task in a dynamic fast paced environment, with minimal supervision.

Training Developer

Duties: Develop, participate and conduct practical work and instruction in advanced source operations, new equipment training, and emerging tactics, techniques, and procedures (TTPs). Assist in determining course content and student learning

objectives; prepare course syllabi, lesson plans, and student manuals. Evaluate training materials and procedures and make/recommend revisions to keep courses current. Will prepare supporting training material, performance reports, maintain class records; write, administer, and score tests. Participates in field training exercises to train US military, other Department of Defense (DoD) and federal government agency personnel.

Experience; Qualifications level 1 requires a high school diploma and six (6) years related military experience in combat arms or combat support Military Occupational Skills (MOS) or civilian/joint service equivalents or equivalent combination of education and experience. Must possess expert English communication skills to instruct, evaluate and counsel students in subtle and difficult concepts of the subject matter. Developers must be capable of working in small groups.

Level 2 requires a high school diploma and ten (10) years related military experience in combat arms or combat support Military Occupational Skills (MOS) or civilian/joint service equivalents or equivalent combination of education and experience. Developers must possess expert English communication skills to instruct, evaluate and counsel students in subtle and difficult concepts of the subject matter. Developers must be capable of working in small groups.

Acquisition Specialist

Duties: provide a full spectrum of acquisition policy and analytical technical support to include research, analysis, subject matter expertise and documentation to support command procurements and policy. Analyst will ensure SOFARS and related acquisition guidance is current and meets the Federal and DOD level guidance. Analyst will further investigate and identify deficiencies and weaknesses with current Federal, DoD, and client acquisition policies and recommend solutions to senior procurement management.

Experience; Qualifications: Requires a Bachelors degree in Business, Accounting, or Finance. Possess four (4) years of relevant experience, DAU Level II certification.

Communications Specialist

Duties: Reviews, analyzes, recommends, assesses, and determines strategic and long-range communications plans. Tasks can include tracking actions from conferences, briefings and meetings; coordinating and influencing messages to industry, national laboratories, academia, and Coalition/Allied forces; providing recommendations to senior managers on internal and external communication matters; and archiving DoD, joint, service, industry, and academic materials supportive of client's mission. Additional tasks include but not limited to assist in identifying communication needs and developing informational materials that inform appropriate entities of client policies, programs, services and activities; directing special events, ceremonies, tours and other activities; developing media products; and advising client leadership on policy initiatives and their potential public affairs impact.

Experience; Qualifications; Level 1 requires a Bachelor degree and four (4) years experience in communications, public relations or related field.

Level 2 requires a Bachelor degree and six (6) years experience in communications, public relations or related field.

Data Base Manager

Duties: Reviews, evaluates, designs, implements and maintains organization database[s]. Identifies data sources, constructs data decomposition diagrams, provides data flow diagrams and documents the process. Review the capability and strategy requirements for the development of web enabled, database driven applications; design and implement technically challenging database solutions writes codes for database access, modifications, and constructions including stored procedures. Has knowledge of commonly-used concepts, practices, and procedures within the IT or related field. Primary job functions can typically require exercising independent judgment. Typically reports to a project leader or program manager.

Experience; Qualifications; Level 1 requires a Bachelor degree and four (4) years experience in IT or related field.

Level 2 requires Bachelor degree and (6) years experience in IT or related field.

Level 3 requires Bachelor degree and eight (8) years experience in IT or related field.

Foreign Disclosure Specialist

Duties: Specialist will make recommendations / determinations on the sharing of US intelligence with foreign governments, coalitions, and international organizations; respond to substantive inquiries from foreign military intelligence and operations personnel; and provide disclosure and procedural guidance for the release of military intelligence to foreign governments, coalitions, and international organizations.

Experience; Qualifications; requires a Bachelor degree and four (4) years relevant experience.

Intelligence Analyst

Duties: The analyst will analyze threat information reports and intelligence summaries from government provided sources for Red Force trends, gaps, and methods of operation. Master threat briefing will be updated and maintained. Analyst will respond to and answer Requests for Information (RFI) other government agencies. The analysts will evaluate technologies, capabilities and products proposed for Blue Force use with respect to current and estimated Red Force tactics and assist in the development of Blue Force tactics. The analyst will produce threat briefings and prepare updates as required, as well as white papers and other special projects consistent with client's specified deliverables. Additionally, the analyst will assist in coordinating with federal, state and non-governmental agencies in order to synchronize efforts to gather information and intelligence on criminal elements involved in terrorist and insurgent activities. The analyst will advise on options for incorporating law enforcement tactics, techniques and procedures into efforts in order to increase their effectiveness.

Experience; Qualifications; Level 1 requires a High School Diploma and five (5) relevant experience in DOD intelligence analysis.

Level 2 requires a Bachelor degree and fifteen (15) years of relevant experience in DOD intelligence analysis.

Intelligence Planner

Duties: The intelligence planners will develop and maintain intelligence plans required by DoD Directives, regulations, orders or other formal guidance. The planners will establish and maintain direct liaison activities and staff coordination channels with national level intelligence organizations, the military services, combatant commands and civilian contractors. Planners will research, evaluate, and integrate operational and intelligence issues, presenting findings through briefings and written forms of communication. Additional duties may include but not limited to planning, guidance, oversight, and support of intelligence programs, architecture, and future activities. The establishment, management and coordination of functional working groups within the organization to facilitate integration of intelligence requirements, participation in and validation of program field testing, and development of procedures to evaluate and test intelligence programs of interest. Liaison activities with national level intelligence organizations, the military services, combatant commanders and civilian contractors will be established and maintained.

Experience; Qualifications; Level 1 requires a Bachelor degree and ten (10) years of relevant experience in DOD intelligence planning.

Level 2 requires A Bachelor degree and fifteen (15) years of relevant experience in DOD intelligence planning.

International Programs Planner

Duties: The international programs technician acts as the focal point regarding technology outreach efforts by the DOD and will facilitate exchange of information between US and sanctioned international partners by preparing Memoranda of Understanding (MOU) and Memoranda of Agreement (MOA), in accordance with current directives and law, that govern such efforts. The technician will assist with the coordination of international events as directed by the client.

Experience; Qualifications; requires a Bachelor degree and two (2) years of relevant experience.

Modeling and Simulation Specialist

Duties: Responsible for analysis of modeling and simulation functions or operation such as, but not limited, exercises, plans, coordination, demonstrations, and instruction in support of DOD sponsored federation of simulations. Specialist will be experienced in developing and/or applying Models and Simulations in support of training, experimentation, acquisition, and analysis of C4ISR systems. Knowledge of C4ISR systems, including interfaces between simulations and C4ISR systems preferred.

Experience; Qualifications; Level 1 requires a Bachelor degree in computer science or related field with three (3) years relevant experience.

Level 2 requires a Bachelor degree in computer science or related field with six (6) years relevant experience.

Policy & Oversight Specialist

Duties: The policy and oversight specialist will ensure that the tasks and assignments associated with acquisition policy, transitioning and transferring DOD-funded initiatives

to DOD components are executed within approved guidelines and regulatory language. Technician will ensure all DOD funding requirements, and oversight and evaluation of DOD initiatives are accomplished efficiently and on time. Impediments which could impact the successful and timely accomplishment of the tasks will be identified and corrected.

Experience; Qualifications; requires a Master's degree and five (5) years of relevant experience.

Process Improvement Specialist

Duties: Working independently or as part of a team, the process improvement specialist will analyze processes, identify areas of opportunity, define projects to improve performance and drive those projects to completion. The specialist will manage some or all aspects of client projects, including creating project plans, facilitating project team activities and meetings, ensuring adherence to deadlines and communicating progress and results. Ideal candidate will have a proven track record driving business process improvement initiatives, utilizing Six Sigma, LEAN or related methodologies, to completion.

Experience; Qualifications; requires a Master's degree in engineering or related field and five (5) years of relevant experience.

Program Integrator

Duties: The program integrators will manage the specific technology portfolio for the client which corresponds to their specific discipline and experience base. The integrator will implement improvements to processes, work methods and procedures. Share knowledge in order to build technical skills of others; support a diverse work environment where differences are accepted; lead team decision-making. Exchange information relating to daily operations and special projects, coordination of maintenance and support tasks and project related work assignments and responsibilities. A solid understanding of DOD 5000 is preferred.

Experience; Qualifications; requires a Bachelor and five (5) years of relevant experience.

Quality Assurance Specialist

Duties: The specialist is required to have a firm understanding and interpretation of various government laws, rules, regulations, policies, and procedures, as well as various internal policies and procedures regarding quality assurance standards as related to DOD functions. The individual filling this position is tasked to develop assessment tools and methods, continuously assess performance (using objective instruments and subjective judgment), recommend and/or implement continuous-improvement initiatives, and monitor the status and effectiveness of improvement/corrective initiatives for the program(s) tasked. This individual will also be required to develop and present training on an as-needed basis.

Experience; Qualifications; requires a Bachelor degree and five (5) years of relevant experience. Lean Six Sigma or equivalent preferred.

Software Engineer

Duties: Responsible for the full software development lifecycle process involved with the designing, coding, and debugging applications in various software languages. The engineer will have a firm working knowledge of software modeling and simulation, front end graphical user interface design, software testing, quality assurance performance tuning, improvement, balancing, usability, and automation. Demonstrated experience with document software functionality with the ability to integrate software with existing systems to evaluate and identify new technologies for implementation is required.

Experience; Qualifications; Level 1 requires a Bachelor degree in computer science or related fields and eight (8) years of relevant experience.

Level 2 requires a Bachelor degree in computer science or related fields and twelve (12) years of relevant experience.

Spectrum Management Specialist

Duties: To manage the Command's / activity's requirement, assignment, and use of radio frequencies. Radio frequency specialist must be trained in fundamentals of spectrum analysis, in international/national/DoD allocation and assignment procedures, in the effects of EMC/EMI on the frequency spectrum, in terrain analysis, and in DoD/military service's spectrum management programs and systems. The radio frequency manager must be capable of computing the Command's / activity's need for radio frequencies and requesting the assignment of frequencies from the appropriate command or frequency management activity. The specialist must be capable of preparing a radio frequency plan or spectrum management standard operating procedure to assure adequate assignment of radio frequencies and minimum interference among radio frequency users.

Experience; Qualifications; requires a Bachelor degree and two (2) years of relevant experience.

Systems Engineer

Duties: Support tasks requiring the use of an interdisciplinary and holistic engineering approach to insure proposed solutions are designed with components and systems that interact with, or operate in conjunction with each other. The engineer will be responsible for the integration of multiple components and proper functionality of system of systems. The engineers' expertise will be utilized to evaluate vendor proposals and assist in determining the programs selected for further development. Systems engineers work to integrate the entire process focused on an approach that maximizes money, methods, materials and technology, across traditional programmatic.

Experience; Qualifications; Level 1 requires a Bachelor degree and four (4) years of relevant experience.

Level 2 requires a Bachelor degree in and seven (7) years of relevant experience.

Level 3 requires a Bachelor degree in and ten (10) years of relevant experience.

Systems Integrator

Duties: Support tasks requiring the collecting, compiling, evaluating and publishing of information and statistical data included in documents, records, forms, reports, plans,

policies and regulations. Provide support in technical writing, technical editing of word processing and other computer-based documents, integration of various sources into a cohesive product and preparation of graphical and narrative presentation material.

Experience; Qualifications; requires a Bachelor degree in engineering or related field and five (5) years of relevant experience.

Technology Assessment Specialist

Duties: Supports the development of concepts and programs to address client-identified operational gaps. The specialist will ensure that proposed solutions are vetted through government designed test plans that support the specified employment of showcased technologies. Experience in the development and evaluation of operational test plans is required.

Experience; Qualifications; requires a Bachelor degree and five (5) years of relevant experience.

Test and Evaluation (T&E) Specialist

Duties: The T&E specialists will assist in the development and coordination of requirements for system testing, simulations, and data collection. The specialist will provide analytical support in the performance of independent analysis of structured integrated test and evaluation and operational test and evaluation. Specialist will provide experimentation support at the systems level in support of various oversight programs.

Experience; Qualifications; requires a Bachelor degree and five (5) years of relevant experience.

Web Developer

Duties: The web developer will perform programming, systems analysis, systems integration, and project management functions for original products and, as required, additional spirals thereto. The developer must understand technical and functional design requirements; assists in physical and logical database design; creates prototypes for client engagements; designs, codes, and tests technical solutions; and identifies system deficiencies and recommends solutions.

Experience; Qualifications; requires a Bachelor degree in information technology or related field and four (4) years of relevant experience.

GSA HOURLY RATES FOR SERVICES

	Year 6	Year 7	Year 8	Year 9	Year 10
	Aug 2012 - Aug 2013	Aug 2013 - Aug 2014	Aug 2014 - Aug 2015	Aug 2015 - Aug 2016	Aug 2016 - Aug 2017
Program Manager	\$122.83	\$124.67	\$126.54	\$128.44	\$130.36
Project Manager	\$113.38	\$115.08	\$116.80	\$118.55	\$120.33
Manager	\$108.66	\$110.29	\$111.94	\$113.62	\$115.32
Administrative/Operations Specialist I	\$57.70	\$58.57	\$59.45	\$60.34	\$61.24
Administrative/Operations Specialist II	\$68.71	\$69.74	\$70.78	\$71.84	\$72.92
Administrative/Operations Specialist III	\$94.75	\$96.17	\$97.61	\$99.08	\$100.56
Budget Analyst I	\$75.83	\$76.97	\$78.12	\$79.29	\$80.48
Budget Analyst II	\$89.76	\$91.10	\$92.47	\$93.86	\$95.26
Business Specialist I	\$70.86	\$71.92	\$73.00	\$74.09	\$75.21
Business Specialist II	\$80.31	\$81.51	\$82.73	\$83.98	\$85.23
Business Specialist III	\$103.93	\$105.48	\$107.07	\$108.67	\$110.30
Analyst I	\$70.86	\$71.92	\$73.00	\$74.09	\$75.21
Analyst II	\$94.75	\$96.17	\$97.61	\$99.08	\$100.56
Analyst III	\$103.93	\$105.48	\$107.07	\$108.67	\$110.30
Program Analyst I	\$95.72	\$97.16	\$98.62	\$100.10	\$101.60
Program Analyst II	\$113.38	\$115.08	\$116.80	\$118.55	\$120.33
Program Analyst III	\$127.56	\$129.47	\$131.41	\$133.38	\$135.38
Consultant I	\$89.11	\$90.44	\$91.80	\$93.18	\$94.57
Consultant II	\$115.77	\$117.51	\$119.27	\$121.06	\$122.88
Consultant III	\$141.46	\$143.58	\$145.74	\$147.92	\$150.14
Consultant IV	\$146.44	\$148.64	\$150.87	\$153.13	\$155.43
Scientific/Technical Consultant I	\$103.05	\$104.60	\$106.17	\$107.76	\$109.38
Scientific/Technical Consultant II	\$137.71	\$139.77	\$141.87	\$144.00	\$146.16
Scientific/Technical Consultant III	\$152.82	\$155.11	\$157.44	\$159.80	\$162.20
Operations Research Analyst I	\$117.39	\$119.16	\$120.94	\$122.76	\$124.60
Operations Research Analyst II	\$125.12	\$127.00	\$128.90	\$130.83	\$132.80
Operations Research Analyst III	\$139.01	\$141.10	\$143.22	\$145.36	\$147.54
Subject Matter Expert I	\$118.36	\$120.13	\$121.94	\$123.77	\$125.62
Subject Matter Expert II	\$132.27	\$134.26	\$136.27	\$138.32	\$140.39
Subject Matter Expert III	\$151.44	\$153.71	\$156.02	\$158.36	\$160.73
Technical Writer/Editor	\$97.79	\$99.25	\$100.74	\$102.25	\$103.79
Technical Trainer I	\$75.59	\$76.72	\$77.87	\$79.04	\$80.23
Technical Trainer II	\$89.76	\$91.10	\$92.47	\$93.86	\$95.26
Technical Trainer III	\$122.94	\$124.78	\$126.65	\$128.55	\$130.48

GSA HOURLY RATES FOR SERVICES

	Year 6	Year 7	Year 8	Year 9	Year 10
	Aug 2012 - Aug 2013	Aug 2013 - Aug 2014	Aug 2014 - Aug 2015	Aug 2015 - Aug 2016	Aug 2016 - Aug 2017
Training Developer I	\$75.59	\$76.72	\$77.87	\$79.04	\$80.23
Training Developer II	\$85.04	\$86.31	\$87.61	\$88.92	\$90.25
Acquisition Specialist	\$111.88	\$113.56	\$115.27	\$116.99	\$118.75
Communications Specialist I	\$85.70	\$86.98	\$88.29	\$89.61	\$90.96
Communications Specialist II	\$109.16	\$110.80	\$112.46	\$114.15	\$115.86
Data Base Manager I	\$48.83	\$49.56	\$50.31	\$51.06	\$51.83
Data Base Manager II	\$90.80	\$92.16	\$93.55	\$94.95	\$96.37
Data Base Manager III	\$138.14	\$140.21	\$142.32	\$144.45	\$146.62
Foreign Disclosure Specialist	\$92.61	\$94.00	\$95.41	\$96.84	\$98.29
Intelligence Analyst I	\$84.08	\$85.34	\$86.62	\$87.92	\$89.24
Intelligence Analyst II	\$124.87	\$126.74	\$128.64	\$130.57	\$132.53
Intelligence Planner I	\$101.00	\$102.52	\$104.06	\$105.62	\$107.20
Intelligence Planner II	\$108.97	\$110.60	\$112.26	\$113.95	\$115.66
International Programs Planner	\$77.12	\$78.28	\$79.45	\$80.64	\$81.85
Modeling & Simulation Specialist I	\$59.83	\$60.73	\$61.64	\$62.57	\$63.51
Modeling & Simulation Specialist II	\$69.44	\$70.48	\$71.53	\$72.61	\$73.70
Policy & Oversight Specialist	\$104.20	\$105.76	\$107.35	\$108.96	\$110.59
Process Improvement Specialist	\$110.39	\$112.05	\$113.73	\$115.43	\$117.17
Program Integrator	\$78.44	\$79.62	\$80.81	\$82.02	\$83.25
Quality Assurance Specialist	\$94.25	\$95.67	\$97.10	\$98.56	\$100.04
Software Engineer I	\$81.60	\$82.82	\$84.06	\$85.32	\$86.60
Software Engineer II	\$96.95	\$98.41	\$99.88	\$101.38	\$102.90
Spectrum Management Specialist	\$68.55	\$69.58	\$70.63	\$71.68	\$72.76
Systems Engineer I	\$90.30	\$91.66	\$93.03	\$94.43	\$95.85
Systems Engineer II	\$95.73	\$97.17	\$98.63	\$100.11	\$101.61
Systems Engineer III	\$109.20	\$110.84	\$112.50	\$114.19	\$115.90
Systems Integrator	\$81.40	\$82.62	\$83.86	\$85.12	\$86.40
Technology Assessment Specialist	\$93.48	\$94.88	\$96.31	\$97.75	\$99.22
Test and Evaluation (T&E) Specialist	\$91.68	\$93.06	\$94.46	\$95.87	\$97.31
Web Developer	\$66.49	\$67.49	\$68.50	\$69.53	\$70.57

SCA Statement

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination (WD) Number identified in the SCA matrix below. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Administrative/Operations Specialist I	01111 GENERAL CLERK I	2015-4281
Administrative/Operations Specialist II	01112 GENERAL CLERK II	2015-4281
Administrative/Operations Specialist III	01113 GENERAL CLERK III	2015-4281